



Job Summary

The Executive Director is an ambassador responsible for building key alliances, and for the successful leadership and management of RMRH. The ED will continue to grow the organization and maintain its high standard of excellence in all areas, and will be the face of the organization acting as the primary spokesperson.

Primary RMRH Executive Director (ED) Duties, Responsibilities, and Eligibility criteria include but are not limited to:

Leadership:

- The ED oversees the planning, implementation, and staffing of RMRH's programs and services
- The ED acts as a personal advisor to the BOD to identify, evaluate and inform the BOD of internal and external risks that might affect RMRH
- The ED actively engages the BOD and leverage their unique strengths and talents to further the mission of RMRH

Community Engagement:

- The ED represents RMRH as a community leader and ambassador, effectively communicating RMRH's mission and the organizations successes
- The ED establishes good working relations and collaborations with community groups, funders, politicians, and other organizations to help achieve the goals and further the mission of RMRH

Fundraising:

- Working closely with the Board, the ED sets and executes specific fundraising goals
- The ED is a hands-on fundraiser with exceptional follow through – cultivating and expanding corporate partnerships, current donors, individual charitable giving of major gifts, broadening the donor base, and developing innovative funding strategies.
- The ED identifies, pursues, and captures fundraising opportunities through government and foundation sponsorships

Education, Experience and Skills Requirements:

The preferred candidate possesses a Bachelor's degree in a related field of study and has related experience in non-profit management, community organizing and youth mentoring with strong awareness and knowledge of key factors affecting the youth RMRH serves.

Candidates should also possess the following knowledge, skills and abilities for further consideration:

- Self-motivated leader/team player with demonstrated ability to identify functional area business needs, establish goals and objectives to ensure alignment with the RMRH mission, and influence volunteers and community leaders to act in the interest of the RMRH mission
- Previous supervisor experience and/or demonstrated relevant leadership experience
- Excellent interpersonal oral and written communication and presentation skills
- Strong organizational skills, demonstrated ability to schedule and meet deadlines by prioritizing work-load, developing schedules and communicating early when changes are necessary
- Demonstrated ability to work with minimal direct supervision, excel in a high energy team environments and manage time pressures while maintaining a positive attitude
- Sophisticated understanding of press and marketing to communicate RMRH's mission and programs via traditional and social media outlets

Licenses, Certifications, Bonding and/or testing requirements:

Must have a valid driver's license and a Commercial Driver's License must be obtained within nine months of hiring.

Personal traits and characteristics:

The ED is a strategic, adaptive, decisive and forward-thinking leader committed to supporting the RMRH mission and achieving the organization's objectives. The individual behaves ethically and lives out the RMRH Credo in daily activities.

To Apply:

Please send your resume' and accompanying letters of reference to RMRHdirectorsearch@gmail.com

To Learn more about Real Men, Real Heroes visit: www.RealMenRealHeroes.org